**Section 350.2010 Training and Testing**

a) The licensee or registrant shall not permit any individual to act as a radiographer, as defined in this Part, until such individual:

1) Has been certified by the Agency pursuant to 32 Ill. Adm. Code 405.90(a) for the class of radiography (i.e., radioactive materials, radiation machines, or both) that the licensee or registrant is authorized to perform and the certification has neither expired nor been suspended or revoked by the Agency;

2) Has received copies of this Part, 32 Ill. Adm. Code 340 and 400, a copy of the license or certificate of registration issued to the licensee or registrant and copies of and instructions in the licensee's or registrant's operating and emergency procedures;

3) Has been instructed in the use of the licensee's or registrant's sources of radiation, radiographic exposure devices, related handling tools and radiation survey instruments; and

4) Has demonstrated, to the satisfaction of the licensee or registrant, an understanding of the instructions provided pursuant to subsections (a)(2) and (3) of this Section as evidenced by having successfully completed a written test and a field examination.

b) The licensee or registrant shall not permit any individual to act as a radiographer trainee, as defined in this Part, until such individual:

1) Has been certified by the Agency pursuant to 32 Ill. Adm. Code 405.90(b) for the class of radiography (i.e., radioactive materials, radiation machines, or both) that the licensee or registrant is authorized to perform and the certification has neither expired nor been suspended or revoked by the Agency; and

2) Has met the requirements of subsections (a)(2) through (a)(4) of this Section.

c) Records of the training specified in this Section, including copies of written tests and dates of oral tests and field examinations, shall be maintained for inspection by the Agency for 3 years following termination of employment or until the radioactive material license or certificate of registration is terminated.

d) Except as provided in subsection (f) of this Section, each licensee or registrant shall conduct an internal audit program to ensure that the Agency's radioactive material license conditions and the licensee's or registrant's operating and emergency procedures are followed by each radiographer and radiographer trainee. The licensee or registrant shall audit the job performance of each radiographer and radiographer trainee. The internal audit program shall:

1) Include observation by the licensee or registrant of the job performance of each radiographer and radiographer trainee during an actual industrial radiographic operation at intervals not to exceed 6 months.

2) Provide that, if a radiographer or a radiographer trainee has not participated in an industrial radiographic operation for more than 6 months since the last audit, the individual's job performance shall be observed and recorded by the licensee or registrant when the individual next participates in an industrial radiographic operation.

e) Records of these audits shall be maintained for inspection by the Agency for 5 years from the date of the audit.

f) In those operations where a single individual serves as both radiographer and radiation safety officer, and performs each radiography operation, an internal audit program is not required.

g) The licensee or registrant shall provide annual refresher safety training for each radiographer and radiographer trainee at intervals not to exceed 12 months. The review shall include, as a minimum, the results of internal audits, new procedures or equipment, new or revised regulations, accidents or errors that have been observed and shall also provide opportunities for employees to ask safety questions.

(Source: Amended at 28 Ill. Reg. 12598, effective October 1, 2004)