**Section 3035.135 Requirements, Denial, and Revocation of Approval**

a) Libraries shall complete, on an annual basis, the certification process required for library system membership in order to apply for a grant under this Part.

b) A grant applicant must demonstrate in its grant applications that it has satisfactorily met all requirements and possesses the administrative capacity to perform the program, fiscal, and reporting functions stipulated in this Part.

c) The Illinois State Library may deny a grant application if the requirements in this Part are not met or are inadequately met.

d) Grant applicants must use the grant application format prepared and made available by the State Librarian for this purpose. The applications are available at http://www.ilsos.gov/departments/library/grants/home.html. The applicant shall provide:

1) Project Director

2) Administrative Capacity

3) Project Title

4) Abstract

5) Primary Purpose

6) Project Description

7) Target Audience and Need

8) Project Schedule

9) Outcomes, Evaluations, and Methods

10) Detail and Explanation of Expenses

e) Grant applications not submitted in the required format by the deadline date, or not completed, will not be considered for funding by the Illinois State Library.

f) Any agency submitting a grant application not considered for funding by the Illinois State Library will be notified, explaining the reason for denial.

g) The Illinois State Library will provide for hearings to reconsider decisions made in the administration of this Part, as provided for in Section 3035.150.

h) Grants made under this Subpart are subject to the provisions of the Illinois Grant Funds Recovery Act [30 ILCS 705]. If a provision of this Subpart conflicts with a provision of the Illinois Grant Funds Recovery Act, then the provision of the Illinois Grant Fund Recovery Act controls.

(Source: Amended at 48 Ill. Reg. 948, effective January 1, 2024)