**Section 1501.201 Reporting Requirements**

Complete and accurate reports shall be submitted by the district/college to ICCB in accordance with ICCB requirements and on forms provided by ICCB, where applicable. Listed in this Section is the schedule of due dates indicating when items from the community colleges are due at the Illinois Community College Board Office:

|  |  |  |
| --- | --- | --- |
| January 15 | • | annual financial statements and notice of publication (see Section 1501.506) |
|  |  |  |
| January 31 | • | certificate of tax levy (see Section 1501.510(d))  |
|  |  |  |
| February 1 | • | annual African American Employment Plan Survey (see Section 1501.308(b)) |
|  | • | annual Asian Employment Plan Survey (see Section 1501.308(b)) |
|  | • | annual Bilingual Needs and Bilingual Pay Survey (see Section 1501.308(b)) |
|  | • | annual Hispanic/Latino Employment Plan Survey (see Section 1501.308(b)) |
|  | • | Annual Native American Employment Plan Survey (see Section 1501.308(b)) |
|  |  |  |
| February 15  | • | spring semester (2nd term) enrollment survey (see Section 1501.406(b)) |
|  |  |  |
| March 1 | • | annual Underrepresented Groups Report (see Section 1501.406(c)) |
|  |  |  |
| March 31 | • | policies for the award of academic credit for prior learning (see Section  |
|  |  | 1501.311(a)) |
|  |  |  |
| June 15 | • | annual faculty and staff salary and benefits data (see Section 1501.308(a)) |
|  |  |  |
| July 15 | • | report of out-of-state extensions (see Section 1501.312(d)(4)) |
|  | • | annual noncredit course enrollment N1 (see Section 1501.406(d)) |
|  |  |  |
| August 1 | • | annual student enrollment and completion data (see Section 1501.406(a)) |
|  | • | Resource Allocation and Management Plan (RAMP/CC) (see Section 1501.510(a)) |
|  | • | annual tuition and fees survey (see Section 510(e)) |
|  | • | Facilities data (see Section 1501.607) |
|  |  |  |
| September 1 | • | budget and tax survey (see Section 1501.510(c)) |
|  | • | program review report (see Section 1501.303(d)(7)) |
|  | • | program review listing (see Section 1501.303(d)(7)) |
|  | • | annual Student Identification data submission (see Section 1501.406(f)) |
|  | • | annual report of student course information submission (see Section 1501.406(g)) |
|  |  |  |
| October 1  | • | fall semester enrollment data (see Section 1501.406(a)) |
|  | • | fall semester enrollment survey (see Section 1501.406(b)) |
|   |  |  |
| October 15 | • | fiscal year budget (see Section 1501.504) |
|  |  |  |
| November 1 | • | summer graduate reporting (for the Integrated Postsecondary Education Data System Graduation Rate Survey) (see Section 1501.406(e)) |
|  |  |  |
| November 15 | • | faculty, staff, and salary data (see Section 1501.308(a)) |
|  |  |  |
| December 30 | • | institutional plan for scaling evidence-based developmental education reforms (see Section 1501.314(d)) |
| • | external audit (see Section 1501.503(a)) |
|  | • | annual instructional cost report (see Section 1501.510(c)) |
|  | • | unexpended special initiative grant funds return report (see Section 1501.519(d)) |
|  |  |  |
| 30 days after the end of each term | • | credit hour claims (see Section 1501.507(a)) |

(Source: Amended at 48 Ill. Reg. 10170, effective June 25, 2024)