**Section 2530.470 Administrative Record**

a) The record of the hearing approved by the Hearing Officer and all exhibits offered in connection with the hearing shall constitute the administrative record, and it shall be so certified by the Hearing Officer.

b) The administrative record in a contested case shall include:

1) all pleadings (including all notices and responses thereto), motions and rulings;

2) evidence admitted or preserved;

3) a statement of matters officially noticed;

4) offers of proof, objections and rulings thereon;

5) proposed findings and exceptions;

6) any decision, opinion or report by the Hearing Officer, including findings of fact and conclusions of law;

7) the Department's final order; and

8) A recording of the hearing that adequately ensures the preservation of the proceedings or a transcript of the recording, if one is made at the request of another party.

c) Findings of fact shall be based exclusively on the evidence and on matters officially noticed.

(Source: Amended at 38 Ill. Reg. 17001, effective July 25, 2014)