**Section 2530.40 Documents**

a) Documents shall clearly show the title of the proceeding in connection with which they are filed, and shall designate the nature of the relief sought.

b) Except as otherwise provided, two copies of all documents, including complaints, motions, and petitions for review shall be filed with the Department.

c) Each document filed shall be signed by the party or by his or her authorized representative.

(Source: Amended at 38 Ill. Reg. 17001, effective July 25, 2014)