**Section 1700.30 Notice of Revocation or Suspension of License**

The Department will notify the agent of its determination to revoke or suspend that agent's license and shall include in the notification the grounds serving as the basis for the revocation or suspension. The Department will also inform the agent of the right to a hearing on the revocation or suspension. The agent must file a request for a hearing within 30 days after the date of the receipt by certified mail (or its return as undelivered or unclaimed) or email of the notice of the proposed Departmental action or notice of the action taken by the Department in accordance with Section 1700.10. The request for a hearing must be filed with the Secretary. Where the license revocation or suspension is without prior notice and opportunity for hearing, the agent must file a hearing request with the Secretary within 20 days after receipt of the revocation or suspension notice in order to permit scheduling of the hearing within the time period set forth in Section 1700.10. The Department may amend a notice under this Section at any time, except in the course of the hearing, without leave or approval of the Administrative Law Judge. If an amended notice is filed during the course of the hearing, it shall also be presented to the ALJ. A continuance shall be granted whenever the amendment materially alters the notice and when the agent demonstrates that they would otherwise be unable to properly prepare an answer to the amended notice or prepare their case.

(Source: Amended at 47 Ill. Reg. 13886, effective September 18, 2023)