**Section 3700.400 Contacting the Agency**

a) Filing Documents with the Agency

1) To the extent that an authorizing Act, Agency rule, or formal request by the Agency provided to a party requires a specific procedure or recipient list for filing a document, the party shall follow that procedure.

2) If no Authorizing Act, Agency rule, or formal Agency request has been issued, a document shall be considered "filed" if it is sent by regular or electronic mail to the Director or the Director's designee. If the Authorizing Act, Agency rule, or formal Agency request does not identify a designee, transmission by regular or electronic mail to the Director is sufficient.

b) For all agency inquiries other than filing of documents as described in subsection (a) or petitions for rulemaking pursuant to Section 3700.300, any interested person may contact the Agency through its website set out in Section 3700.410 or by U.S. mail to:

Illinois Power Agency

Michael A. Bilandic Building

160 N. LaSalle St., Suite C-504

Chicago IL 60601