**Section 3100.APPENDIX B Public Records Requests**

**Section 3100.ILLUSTRATION E Denial of Request**

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| DRYCLEANER ENVIRONMENTAL RESPONSE  TRUST FUND COUNCIL OF ILLINOIS  P.O. Box 480  Bensenville, IL 60106  DENIAL OF REQUEST | | | | | |
| TO: |  | | FROM: | Administrator  Drycleaner Environmental Response Trust Fund Council of Illinois  P.O. Box 480  Bensenville, Illinois 60106 | |
| Name | |
|  | |
| Address | |
| Telephone Number | |
| You are hereby notified that your request for the disclosure of: | | | | | |
| is hereby denied and the reason for the denial is as follows:  (reason for denial, stating the basis in FOIA) | | | | | |
| The person or persons making this decision to deny and their title or titles are set forth below: | | | | | |
| Name | |  | Official Title | |  |
|  |  |
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| You are hereby further notified that you have the right to appeal this decision to the Chairperson of the Drycleaner Environmental Response Trust Fund Council of Illinois who, under the Illinois Freedom of Information Act, will make a decision either to affirm the denial of disclosure or to allow disclosure within 7 working days after you file a notice of appeal. Such letter or request should be filed within 14 days after your receipt of this letter. If the decision to deny your request for disclosure was made by the Chairperson of the Drycleaner Environmental Response Trust Fund Council of Illinois, you have the right to appeal the decision of the Chairperson to the Circuit Court for the county where the Council has its principal office or where you reside, under Section 11 of the Freedom of Information Act. | | | | | |
|  | | | FOIA Officer | | |
|  | | | | |  |
| Date |

(Source: Amended at 30 Ill. Reg. 19615, effective December 12, 2006)