**Section 3100.APPENDIX B Public Records Requests**

**Section 3100.ILLUSTRATION A Request for Public Records**

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| DRYCLEANER ENVIRONMENTAL RESPONSE TRUST FUND COUNCIL OF ILLINOISP.O. Box 480Bensenville, IL 60106 |
| TO: | AdministratorDrycleaner Environmental Response Trust Fund Council of IllinoisP.O. Box 480Bensenville, Illinois 60106 | FROM: |  |
|  |  |  | Name |
|  |  |  |  |
|  |  |  | Address |
|  |  |  | Telephone Number |
| DESCRIPTION OF REQUESTED RECORDS:Please indicate if you wish to inspect the above captioned records or wish a copy of them:  |
| [ ]  Inspection | [ ]  Copy | [ ]  Both |
| Do you wish to have copies certified? [ ]  Yes [ ]  No |
| FOR OFFICE USE ONLY |
|  |  |  |  |  |
|  | Date Received |  | Date Response Due |  |
| Notations re: Oral Communications or Other Items |

(Source: Amended at 30 Ill. Reg. 19615, effective December 12, 2006)