**Section 3100.APPENDIX B Public Records Requests**

**Section 3100.ILLUSTRATION A Request for Public Records**

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| DRYCLEANER ENVIRONMENTAL RESPONSE  TRUST FUND COUNCIL OF ILLINOIS  P.O. Box 480  Bensenville, IL 60106 | | | | | | | | | |
| TO: | Administrator  Drycleaner Environmental Response Trust Fund Council of Illinois  P.O. Box 480  Bensenville, Illinois 60106 | | | | FROM: | |  | | |
|  |  | | | |  | | Name | | |
|  |  | | | |  | |  | | |
|  |  | | | |  | | Address | | |
|  |  | | | |  | | Telephone Number | | |
| DESCRIPTION OF REQUESTED RECORDS:  Please indicate if you wish to inspect the above captioned records or wish a copy of them: | | | | | | | | | |
| Inspection | | | Copy | | | | | Both | |
| Do you wish to have copies certified?  Yes  No | | | | | | | | | |
| FOR OFFICE USE ONLY | | | | | | | | | |
|  | |  | |  | |  | | |  |
|  | | Date Received | |  | | Date Response Due | | |  |
| Notations re: Oral Communications or Other Items | | | | | | | | | |

(Source: Amended at 30 Ill. Reg. 19615, effective December 12, 2006)