**Section 1770.270 Reconsideration of Denials by the Executive Director**

a) A requestor whose request has been denied by the Authority may appeal the denial to a Co-Chair of the Authority. The notice of appeal shall be in writing and sent to:

 Co-Chair

 Illinois Violence Prevention Authority

 100 W. Randolph, Room 6-600

 Chicago, Illinois 60601

 ATTN: FOIA Appeal

b) The notice of appeal shall state why the appeal should be granted. A copy of the original request for a copy and/or inspection of the public records and a copy of the Authority's denial letter shall accompany the notice of appeal.

c) Upon receipt of a complete notice of appeal, the Executive Director shall review the appeal request and respond by certified mail to the requestor within seven (7) working days. The Executive Director's response shall confirm the denial or state when the public records will be available for inspection or copying. The *notice of denial of an appeal* by the Executive Director *shall inform the requestor of the right to judicial review under Section 11 of the FOIA* [5 ILCS 140/9(a)].