**Section 1651.410 Appeal of a Denial**

a) A requestor whose request for public records has been denied by the Freedom of Information Officer may appeal the denial to the Executive Director. The notice of appeal shall be in writing and shall be addressed to:

Executive Director

Capital Development Board

3rd Floor/William G. Stratton Building

401 South Spring Street

Springfield, Illinois 62706

ATTN: FOIA Appeal

b) The Notice of Appeal shall include a copy of the original request, a copy of the denial received by the requestor, and a written statement setting forth the reasons why the requestor believes the appeal should be granted.