**Section 1551.50 Appeal of a Denial**

a) When a request for public records has been fully or partially denied, the requestor may appeal the denial to the Executive Director. The notice of appeal shall be in writing and shall be addressed to:

 Executive Director

 Illinois State Board of Elections

 1020 South Spring Street

 Springfield, Illinois 62708

 ATTENTION: FOIA Appeal

b) The notice of appeal shall include:

1) A copy of the original request and, if available, the Freedom of Information Officer's notice of denial; and

2) A written statement by the requestor setting forth the reasons the appeal should be granted.