**Section 1400.10 Summary and Purpose**

a) This Part is established to implement the provisions of the Freedom of Information Act [5 ILCS 140]. The purpose of this Part is to support the policy of providing public access to public records in the possession of the Department of Labor while protecting legitimate privacy interests and maintaining administrative efficiency.

b) This Part establishes a procedure to be followed by the public when requesting public records of the Department of Labor. This Part also sets forth the procedures to be followed by the Department in responding to requests for information.