**Section 1376.170 Fee Schedule for Duplication of Public Records**

a) Copies of public records shall be provided to the requestor only upon payment of any charges which are due.

b) These charges for copies of public records shall be assessed as follows:

|  |  |
| --- | --- |
| Type of Duplication | Per Copy Charge |
| Paper Copy from Paper Original | $.50 |
| Paper Copy from Microfilm Original | $.75 |

c) Some records possessed by the Department are in forms other than those above – book, computer printout or pamphlet form. A charge may be assessed for these materials based upon the cost of such incurred by the Department.

d) Charges may be reduced or waived when the Freedom of Information Officer determines that a reduction or waiver is in the public interest because furnishing the information can be considered as primarily benefiting the general public.