**Section 1301.402 Requests for Records that the Agency Considers Unduly Burdensome**

a) The Agency will fulfill *requests calling for all records falling within a category unless compliance with the request would be unduly burdensome for the* Agency*, there is no way to narrow the request, and the burden on the* Agency *outweighs the public interest in the information. Before invoking this exemption, the* Agency *will extend to the* requester *an opportunity to confer with it in an attempt to reduce the request to manageable proportions.* (Section 3(g) of FOIA) The amended request must be in writing.

b) *If the* Agency *responds to a categorical request by stating that compliance would unduly burden its operation and the conditions described* in subsection (a) of this Section *are met, the* Agency *shall do so in writing, specifying the reasons why it would be unduly burdensome and the extent to which compliance will so burden the operations of the* Agency*. Such a response shall be treated as a denial of the request for information.* (Section 3(g) of FOIA)

c) *Repeated requests from the same person for the same records that are unchanged or identical to records previously provided or properly denied under this* Part *shall be deemed unduly burdensome.* (Section 3(g) of FOIA)

(Source: Amended at 48 Ill. Reg. 10197, effective June 28, 2024)