**Section 1270.410 Appeal of a Denial**

a) A requestor whose request has been denied by the Freedom of Information Officer may appeal the denial to the Director of the Department. The notice of appeal shall be made in writing, and may be submitted on a Freedom of Information Appeal form as provided by the Department. The notice of appeal shall be sent to:

 Director

 Department of Veterans Affairs

 P.O. Box 19432,

 833 South Spring Street

 Springfield, Illinois 62794-9432

b) The notice of appeal shall include a copy of the original request, a copy of the denial as received by the requestor, and a statement of the reasons the appeal should be granted.