**Section 1076.300 Appeal of a Denial**

a) A requestor whose request for public records has been denied by the Freedom of Information Officer may appeal the denial to the Director of the Department. The appeal must be received by the Department either by mail (postal service or express mail) or telefax within 10 working days after the date of the denial. The notice of appeal shall be made in writing and shall be addressed to:

Director

Illinois Department of Nuclear Safety

1035 Outer Park Drive

Springfield, Illinois 62704

ATTN: FOIA APPEAL

b) The notice of appeal shall include a copy of the original request, a copy of the denial received by the requestor or a statement that the Department failed to respond to the requestor within 7 working days, and a written statement setting forth the reasons why the requestor believes the appeal should be granted.

(Source: Amended at 23 Ill. Reg. 6969, effective May 26, 1999)