**Section 565.35 Disclosure of Interest in State Contracts by Appointees**

a) Every appointee required to disclose contractual interests under Section 565.20 shall file a disclosure report approved by the Secretary of State upon appointment.

1) Copies of official forms may be obtained from the Index Department.

2) Alternative methods of reporting are prohibited unless prior written approval has been received from the Director of the Index Department.

3) Prior written approval will be given based on the compatibility of alternative methods with the Index Department's public disclosure procedures. Approval shall be granted if information reported meets the informational elements within Appendix A of this Part and is compatible with electronic data software used by the Secretary.

b) The appointee shall file a disclosure for all contracts the appointee, his or her spouse, or immediate family members living with the appointee have with the State and all contracts between the State and any entity in which the appointee or his or her immediate family members living with the appointee have a majority financial interest.

(Source: Added at 29 Ill. Reg. 8908, effective June 10, 2005)