**Section 555.10 Public Information**

a) The public can obtain information on programs and activities of the Merit Commission or request to inspect and/or copy documents by writing, phoning, or visiting the Merit Commission office located at 421 E. Capitol, Springfield, Illinois 62756.

b) All written requests to inspect or copy documents will be handled in accordance with the Freedom of Information Act (FOIA) [5 ILCS 140].

c) Copies of current agendas, minutes, rules, notices of public hearings and public meetings, and annual reports will be provided free of charge. All other copies, including non-current copies of the aforementioned items, but excluding transcripts, will be provided for a fee of 50 cents per page. Copies of transcripts will be provided for the same fee as charged by the court reporter who prepared the transcript.

d) All written requests submitted to the Merit Commission must be on an approved form, available without charge from the Merit Commission.

e) All oral requests will be considered promptly. However, FOIA does not apply to oral requests.

(Source: Amended at 38 Ill. Reg. 19566, effective September 19, 2014)