**Section 245.100 Definitions**

Act means the Illinois Administrative Procedure Act (Ill. Rev. Stat. 1991, ch. 127, par. 1001-1 et seq.) [5 ILCS 100].

Administrative Code Division or Code Division means the unit of the Office of the Secretary of State Index Department that publishes the Illinois Administrative Code and the Illinois Register and with which rules are filed.

Agency means each type of entity enumerated in Section 1-20 of the Act that is authorized by law to make rules or to determine contested cases.

Committee means the Joint Committee on Administrative Rules, created by Section 5-90(a) of the Act.

Director means the Executive Director of the Joint Committee.

Expedited Correction means a correction of the text of a rule adopted by an agency and filed with the Secretary of State, effectuated pursuant to Section 5-85(b) of the Act and this Part.

Illinois Administrative Code means the complete text of all rules adopted by State agencies and filed with the Administrative Code Division.

Illinois Register means the weekly publication of the Administrative Code Division authorized by Section 5-70 of the Act.

*Rule* *means each agency statement of general applicability that implements, applies, interprets, or prescribes law or policy* *and that affects the private rights of or procedures available to persons or entities outside the agency,* *but does not include statements concerning only the internal management of an agency and not affecting private rights of or procedures available to persons or entities outside the agency, informal advisory rulings issued* *under* *Section* 5-150 *of the Act, intra-agency memoranda or the prescription of standardized forms* (Ill. Rev. Stat. 1991, ch. 127, par. 1001-70) [5 ILCS 100/1-70].

Rulemaking means the process by which agencies propose, adopt, amend or repeal rules pursuant to Section 5-35 of the Act.

(Source: Amended at 18 Ill. Reg. 4720, effective March 14, 1994)