

1 TITLE 80: PUBLIC OFFICIALS AND EMPLOYEES  
2 SUBTITLE C: LABOR RELATIONS  
3 CHAPTER IV: ILLINOIS LABOR RELATIONS BOARD  
4

5 PART 1220  
6 UNFAIR LABOR PRACTICE PROCEEDINGS  
7

8 Section

- 9 1220.10 General Statement of Purpose  
10 1220.20 Filing of a Charge  
11 1220.30 Appointment of Counsel (Renumbered)  
12 1220.40 Charge Processing and Investigation, Complaints and Responses  
13 1220.50 Hearings  
14 1220.60 Consideration by the Board (Repealed)  
15 1220.65 Deferral to Arbitration  
16 1220.70 Requests for Preliminary Relief  
17 1220.80 Compliance Procedures  
18 1220.90 Sanctions  
19 1220.100 Unfair Labor Practice Charges Involving Fair Share Fees  
20 1220.105 Appointment of Counsel

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22 1220.TABLE A "Adjusted Income" Standards for Appointment of Counsel in Unfair Labor  
23 Practice Cases  
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25 AUTHORITY: Implementing Sections 10 and 11 of the Illinois Public Labor Relations Act [5  
26 ILCS 315].  
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28 SOURCE: Emergency rule adopted at 8 Ill. Reg. 16043, effective August 22, 1984, for a  
29 maximum of 150 days; adopted at 9 Ill. Reg. 1898, effective January 25, 1985; amended at 11 Ill.  
30 Reg. 6481, effective March 27, 1987; amended at 12 Ill. Reg. 20122, effective November 18,  
31 1988; amended at 14 Ill. Reg. 19959, effective November 30, 1990; amended at 17 Ill. Reg.  
32 15628, effective September 13, 1993; amended at 20 Ill. Reg. 7415, effective May 10, 1996;  
33 amended at 27 Ill. Reg. 7436, effective May 1, 2003; emergency amendment at 44 Ill. Reg.  
34 11873, effective July 6, 2020, for a maximum of 150 days; amended at 44 Ill. Reg. \_\_\_\_\_,  
35 effective \_\_\_\_\_.  
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37 **Section 1220.20 Filing of a Charge**  
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- 39 a) An unfair labor practice charge may be filed with the Board by an employer, a  
40 labor organization, or an employee.  
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42 b) Unfair labor practice charges shall be on a form developed by the Board, shall be  
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- 1) the name, address, telephone number and affiliation, if any, of the charging party;
  - 2) the name, address, telephone number and affiliation, if any, of the respondent;
  - 3) the name, address and telephone number of the charging party's representative;
  - 4) a clear and complete statement of facts supporting the alleged unfair labor practice, including dates, times and places of occurrence of each particular act alleged, and the Sections of the Act alleged to have been violated;
  - 5) a statement as to whether a grievance concerning the same, similar or related issue as the charge is pending; and
  - 6) a statement of the relief sought, provided that the statement shall not limit the Board's ability to award relief based on the record.
- c) The charging party shall serve a copy of the charge upon the respondent. Service may be made personally, or by registered mail, certified mail, regular mail, or private delivery service. With the permission of the person receiving the charge, service may be made by fax transmission, [by email](#), or by any other agreed-upon method. The Board shall serve a courtesy copy of the charge upon the respondent, but timely service of a copy of the charge within the meaning of Section 11(a) of the Act is the exclusive responsibility of the charging party and not of the Board.
- d) Unfair labor practice charges must be filed with the Board and served on the respondent no later than 6 months after the alleged unfair labor practice occurred.
- e) Before the Executive Director issues a complaint for hearing or dismissal, the charging party may amend its unfair labor practice charge. Filing, service, and proof of service of an amended charge shall be made in accordance with 80 Ill. Adm. Code 1200.20.
- f) The charging party may withdraw an unfair labor practice charge. If the charge is pending at the investigative or hearing stage, the charging party may write a letter to the Executive Director, requesting that the charge be withdrawn. Upon receipt of the request, the Executive Director will grant or deny the request for withdrawal of the charge. If the charge is pending before the Board, the charging party may write a letter to the General Counsel requesting the charge be

87                    withdrawn. Upon receipt of the request, the General Counsel will grant or deny  
88                    the request for withdrawal of the charge.

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(Source: Amended at 44 Ill. Reg. \_\_\_\_\_, effective \_\_\_\_\_)