



Now  
Hiring

# House Janitor

Office of the Clerk of the  
Illinois House of Representatives

*The Illinois House of Representatives seeks an individual to fill the position of House Janitor. This position will be located in Springfield, Illinois.*

Application Information:

Interested candidates should send a resume and contact information to:

Moe Mahoney  
Illinois House of Representatives  
Office of the Clerk  
Room 420, Statehouse  
Springfield, IL 62706  
MoeM@ilga.gov

The Office of the Clerk of the Illinois House of Representatives is an equal opportunity employer and prohibits discrimination based on race, color, religion, gender, age, military discharge, national origin, ancestry, ethnicity, disability, sexual orientation, marital status, pregnancy, or any other characteristic protected by federal or state laws.

## Primary Responsibilities:

- Dumping trash and recycle containers in and around all House controlled office areas, and meeting areas and disposing the material into the building trash/recycle dumpster locations. Not limited to one building may have to take to another building location.
- Dusting, cleaning and vacuuming all House-controlled areas.
- Cleaning, stocking, and mopping all bathrooms.
- Moving office furniture around office areas as well as loading and unloading of delivery and surplus trucks.
- Ability to work on wet, slick, and dusty environments, as well as ability to work off a stool or ladder.
- Ability to climb stairs when needed and carry items up stairs;
- Other tasks as assigned.

## Minimum Qualifications:

- High school degree or equivalent;
- Ability to lift boxes of 50 to 100 pounds;
- Ability to push or pull a cart holding 200 to 300 pounds;
- Ability to navigate the Capitol Complex and transport materials between offices;
- Ability to stand for long periods of time, as well as walking for long stretches and distances; and
- Ability to lift over head as well as clean above head.

## Compensation:

- Competitive salary starting at \$38,000 minimum;
- Health, dental, vision, prescription, behavioral health, and life insurance; for details, visit <https://www2.illinois.gov/cms/benefits/StateEmployee/Pages/StateInsuranceProgram.aspx>
- Participation in State Employees' Retirement System with immediate service credit;
- Optional participation in health savings account, employee assistance program and deferred compensation programs; and
- Competitive vacation, sick, and personal time.

Nothing in this job description restricts management's right to assign or reassign duties and responsibilities to this job at any time. This description reflects management's assignment of essential functions, it does not proscribe or restrict the tasks that may be assigned. This job description is subject to change at any time.