

Video Production Specialist / Videographer

The Illinois House of Representatives Office of the Speaker seeks an experienced video production specialist/videographer to fill a full-time salaried position primarily located in Springfield, Illinois. Ideal candidates will demonstrate experience with generating original ideas and executing their vision from concept to final product. The successful candidate will demonstrate the ability to (i) create visually appealing video material for mainstream social media platforms, (ii) perform under pressure, and (iii) handle multiple projects and deadlines simultaneously.

Responsibilities:

- Assist in managing a digital video streaming studio, including, but not limited to scheduling, broadcasting and managing live streams and virtual events for House Democratic Caucus members
- Conceptualize, film, and edit a range of visual and video materials for the House Democratic Caucus
- Film with JVC GY-HM620 ProHD video cameras and associated equipment
- Develop and create content from start to finish
- Revise and edit work product based on feedback
- Organize workflow on a comprehensive chart
- Maintain an organized archive of all original materials developed
- Limited travel may be required

Qualifications:

- Bachelor's Degree
- Comprehensive portfolio that demonstrates experience in filming, editing and storytelling through videography
- Experience in conceptualizing and creating visually appealing and striking video material, including an eye for detail
- Experience in generating video content for mainstream social media platforms, including Facebook, Twitter, Instagram, and YouTube
- Strong proficiency in the latest versions of Adobe Creative Suite, specifically video editing using Adobe Premiere.
- Experience managing a digital livestreaming studio and using vMix livestreaming software is preferred
- Ability to work well in a collaborative creative process, accept constructive criticism, perform under pressure, and meet deadlines
- Ability to think proactively and develop original thoughts
- Ability to handle multiple projects and deadlines at once
- A demonstrated interest in and enthusiasm for state government, politics and policy, current affairs, public service or non-profit work, particularly in Democratic politics

Compensation:

- Minimum of \$60,000, compensation based on experience and education;
- Health, dental, vision, prescription, behavioral health, and life insurance, for details visit: <https://cms.illinois.gov/benefits/stateemployee.html>
- Participation in State Employees' Retirement System;
- Optional participation in health savings account and deferred compensation programs; and
- Competitive vacation, sick, and personal time.

Work Environment:

- Work is performed in the Illinois State Capitol Building Complex in Springfield, Illinois, which is open to the public. Security for the complex is provided by Illinois Secretary of State Police.
- The working environment on session days can be noisy, and the building can be congested with constituents, lobbyists, tour groups, and demonstrators.
- The person in this position needs to be able to remain in a stationary position for extended periods of time, as well as to move about inside the capitol building and grounds as necessary.
- The person in this position constantly operates a computer and other office productivity machinery.
- The person in this position frequently communicates with others and must be able to professionally exchange accurate information in these situations.
- Typical work hours are 8:30 am to 4:30 pm. Hours are subject to change during Session.
- Occasional weekends may be required.
- Some travel may be required.

Qualified applicants should submit cover letter, CV, and contact information for three professional references to:

Pamela Lassiter
Human Resources Director
Illinois House of Representatives
Office of the Speaker
Room 419, Stratton Building
Springfield, IL 62706
humanresources@hds.ilga.gov

Nothing in this job description restricts management's right to assign or reassign duties and responsibilities to this job at any time. This description reflects management's assignment of essential functions, it does not proscribe or restrict the tasks that may be assigned. This job description is subject to change at any time.

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